

**KENTUCKY BOARD OF
LICENSURE OF MARRIAGE AND FAMILY THERAPISTS
BOARD MEETING MINUTES
Thursday, April 19, 2007**

A regular meeting of the Kentucky Board of Licensure of Marriage and Family Therapists was held at the Division of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky at 9:30 a.m., on April 19, 2007.

BOARD MEMBERS PRESENT

Mr. Anthony Watkins, Board Chair
Ms. Stephanie Head, Vice Chair
Louis J. Twyman, Treasurer
Dr. Delbert Hayden
Ms. Melissa Wade
Ms. Eileen Durbin
Dr. Leonard Knight
Ms. Eileen Durbin

OCCUPATIONS & PROFESSIONS

Claude Wagner

OTHERS PRESENT

Mike Rankin, KAMFT

Diane Schuler Fleming, Assistant Attorney General
Office of the Attorney General

BOARD MEMBERS ABSENT

None

Call to Order

Mr. Watkins called the meeting to order at 10:00 a.m.

Approval of Minutes

Ms. Durbin made a motion to approve the minutes of the March 15, 2007 meeting. Ms. Wade seconded the motion. The motion carried.

Approval of Financial Statement

Ms. Durbin asked Mr. Wagner for an explanation as to why the administrative fees were up 31% in the last 5 years. Mr. Wagner explained that there were several items lumped into administrative fees that were probably deserving of their own line items. He also explained that while costs had risen the licensure renewal fees had remained the same. It was mentioned again that the Board consider charging for continuing education application submissions.

Following the discussion, and review of the financial statement, Ms. Durbin made a motion to accept the financial statement. Mr. Twyman seconded the motion. The motion carried.

Director's Report

Information with regard to the security of the scanning system was presented to the Board for informational purposes.

New Business

Mr. Wagner also discussed the language in the current contracts for investigators. There was some discussion with regard to adding language in the contract requiring training for investigators. Mr. Wagner stated that he would look into the matter and report back to the board with information at their next Board meeting.

Old Business

The Board reviewed correspondence from Freida Campbell in which she responded to the March 14, 2007 letter from the Board. The Board has asked Ms. Campbell to explain her current work status based upon the fact that she no longer held an active MFT Associate licensure status, was still employed, and inquiring as to how to sit for the exam. On review, and upon a motion by Dr. Hayden, the Board voted to accept Ms. Campbell's explanation and have Ms. Fleming notify her of such in a letter. Dr. Knight seconded the motion. The motion carried.

The Board reviewed correspondence from Phyllis McElwain in which she responded to the March 14, 2007 letter from the Board. The Board has asked Ms. McElwain to explain her current work status based upon the fact that she no longer held an active MFT Associate licensure status, was still employed, and inquiring as to how to sit for the exam. On review, and upon a motion by Dr. Hayden, the Board voted to accept Ms. McElwain's explanation and have Ms. Fleming notify her of such in a letter. Dr. Knight seconded the motion. The motion carried.

Southern Christian University, now Regions University, sent a template of the courses required in order to work toward a graduate degree in Marriage and Family Therapy. Ms. Kyler was asked to put in the file with other templates the Board had received from colleges and universities.

Ms. Kyler distributed copies of the current forms used by the Board, as well as, copies of the forms with her suggested changes; and, Ms. Fleming distributed copies of all the regulations in which she had incorporated the Board's most recent revisions. Review and discussion followed. It was then decided that the Board wasn't prepared to make final changes at this meeting and it was decided that the Board would have a work session on May 16, 2007, beginning at 6:00 p.m. at the Division of Occupations and Professions, for the purpose of making their final changes to the forms and regulations. Board members were asked to review the forms and regulations and be prepared to discuss them at that time.

Ms. Head has been working on a newsletter for licensee's and associate's. It will be an on-line newsletter. However, Ms. Head asked if the Board would be willing to pay postage to mail the first issue of the newsletter to make them aware of it. Dr. Knight made a motion that the board pay postage for mailing the first issue of the on-line newsletter. Ms. Durbin seconded the motion. The motion carried.

Complaints

A motion was made by Ms. Head to go into executive session pursuant to KRS 61.810 (1) (c) to discuss matters of potential litigation. Dr. Knight seconded the motion. The motion carried.

04-040, 04-050, and 04-060 – Respondent was given until May 11, 2007, to return agreed order.

06-008 – Awaiting written KBI investigative report.

07-001 -- Ongoing

07-002 -- Ongoing

An agreement for Supervision of Charles L. Cox by Barbara Driskill was reviewed. Ms. Fleming is to contact Ms. Driskill to confirm the agreement.

A motion was made by Ms. Durbin to come out of executive session. Ms. Head seconded the motion. The motion carried.

APPLICATION REVIEW:

Mr. Twyman motioned the Board to approve the following applications as submitted:

Associate License Renewals

The following Associate Permit renewal application(s) were approved: Edward J. Chrisman, David L. Fullen, David U. Smith, Julie J. Smith, and Joseph Earl Williams.

Associate Application Review

The following application(s) for Associate Licensure were approved: Carrie K. Fraser.

Audited Renewals

The following Audited Renewal application(s) were approved: James David Clines, Lone S. Gooch, Jennifer Lindsay, William Howard McMican, and Jean Yingling.

Supervision Contract Review

The following Supervision Contract(s) were approved: Carolyn Ruth Busby, Kelly M. Parker, and Leigh Cooper.

Inactive Status Review

No requests for inactive licensure status received.

Licensure Reinstatement Review

No requests for licensure reinstatement were received.

Therapist License Review

The following Therapist Licensure application(s) were approved: Carla Mackey and Sandra Leigh Miller. The application of Colleen Overholt was deferred.

Continuing Education

The following application(s) Continuing Education programs were approved:

- Amedco – 11th Annual Conference of the Coalition for Marriage, Family, and Couples Education – 69 hours
- Bluegrass Regional MH-MR Board, Inc. – Asperger's Disorder & Autism – 6 hours
- Chapel Hill United Methodist Church – Boundaries Seminar – 6 hours
- Children's Review Program – Advanced Training in Clinical Documentation – 6 hours
- Cross Country Education – Programming Children for Success and Reprogramming Troubled Adults – 6 hours
- HealthEd – Pain Management – 6 hours
- HealthEd – An Insider's Perspective on Autism and Asperger's Syndrome – 6 hours
- Hospice Institute – Working with Mentally Ill Patients and Their Families in Hospice Care – 2 hours
- Hospice Institute – But I don't Know What to Say: Tools Everyone Can Use to Respond to the Needs of Children – 2 hours
- The Kentucky Psychoanalytic Institute – Analysis of Resistance and Defense – 15 hours
- The Kentucky Psychoanalytic Institute – Introduction to Archetypal Psychology – 15 hours
- The Kentucky Psychoanalytic Institute – The Many Dimensions of Psychoanalytic Theory – 15 hours
- Purchase Mental Health and Aging Coalition – The Secret of Juggling Success – 1 hour
- Purchase Mental Health and Aging Coalition – "What Did You Say?" Interacting with a Hard of Hearing Person – 1 hour
- Purchase Mental Health and Aging Coalition – Being Prepared for a Disaster – 1 hour
- Purchase Mental Health and Aging Coalition – Using Humor to Manage Anger – 1 hour
- Purchase Mental Health and Aging Coalition – Sleep – 1 hour
- Purchase Mental Health and Aging Coalition – Health Matters – It's all About Lifestyle – 1 hour
- Seven Counties Services, Inc – Dealing with Tx Resistance and No Shows – 2 hours
- Stephanie Gillis – Medical University of South Carolina/National Crime Victims Research and Treatment Center – 10 hours
- Brenda Marshall – 2006 EAPA World EAP Conference – 23 hours

The motion to approve applications as submitted was seconded by Ms. Head. The motion carried.

Board Administrator Report

Number of LMFTs in March 2006 – 445

Number of LMFTs in March 2007 – 447

Number of MFT Associates in March 2006 – 101

Number of MFT Associates in March 2007 – 112

Exam Scores had been received. Kentucky had 9 candidates sit for the exam. 7 passed, 2 failed.

Scheduled Meetings

A work session will be held on May 16, 2007 beginning at 6:00 p.m. The next Board meeting date is Thursday, May 17, 2007. Committee's begin at 8:30 a.m. Board meeting to begin at 9:30 a.m. The meeting will be held at 911 Leawood Drive, Frankfort, KY.

Examination Dates

2007 Exam dates are as follows:

May 21 – June 16, 2007

September 17 – October 13, 2007

Additional Business

No additional business was brought forth for discussion.

Approval of Travel and Per Diem

Dr. Knight made a motion to approve travel and per diem for members attending today's meeting. Ms. Head seconded the motion. The motion carried.

Adjournment

Having no further business to be brought before the board, Dr. Knight moved to adjourn the meeting. Ms. Durbin seconded the motion. The motion carried. The meeting adjourned at 12:30 p.m.

APPROVED

Prepared by Carolyn Kyler on April 27, 2007